

Procedure for Reviewing Publications Submitted to the Collection of Scientific Papers “Ukrainian studies in the European context”

The process of reviewing the submitted articles is based on the verification of scientific publications for compliance with the subject matter and direction of the collection of scientific papers UKRAINIAN STUDIES IN THE EUROPEAN CONTEXT. The review procedure involves several stages, described below.

1. Preliminary evaluation of the manuscript upon receipt

The responsible person from the editorial board who receives the manuscript by e-mail of the collection of scientific papers UKRAINIAN STUDIES IN THE EUROPEAN CONTEXT first evaluates it for technical design and relevance to the field. Manuscripts that meet the technical requirements are submitted to the chairman of the editorial board for consideration. Manuscripts that do not meet the technical requirements are rejected or returned to the author(s) for revision. The average time for preliminary review of article manuscripts is 3 days.

2. Consideration of the manuscript by the chairman of the editorial board and determination of the reviewer

The chairman of the editorial board of the collection of scientific papers, after passing the stage of preliminary evaluation, appoints a reviewer from among the editorial board. The reviewer is assigned according to the direction of the submitted manuscript. The review process takes up to 5 days.

3. Review of manuscripts by reviewers, their interaction with the responsible editor and authors

The reviewer analyzes the manuscripts and submits expert opinion to the editorial board within five days. The reviewer draws attention to the following elements:

- the title of the article and its content should reflect the thematic focus of the collection of scientific papers;
- the article should define the relevance of the research;
- the article must contain all the structural elements specified in the requirements;
- annotations should be made in two languages - Ukrainian and English;
- conclusions should correspond to the content of the article;
- the bibliography of references should be drawn up in accordance with the state standard of Ukraine (DSTU 8302:2015).
- all references in the bibliography should be used in the content of the article.

The expert opinion specifies one of the options:

- 1) recommend the article for publication without changes;
- 2) recommend the article for publication after correcting the reviewer's comments and recommendations;
- 3) return the article for revision with a second review;
- 4) refuse to publish the article to the author(s).

4. Adherence to academic integrity

The use of textual borrowing and appropriation of research results that do not belong to the authors of the research paper is unacceptable.

Authors should ensure that the submitted manuscript:

- is their own original work;
- has not been previously published in any language;
- has a low percentage of textual borrowings;
- (the information used from other publications) should be properly referenced.

A positive review is not a sufficient basis for publishing an article. The final decision on the feasibility of publication is made by the editorial board.